



ARLINGTON FINANCE COMMITTEE
MINUTES OF MEETING
TOWN HALL LYON'S ROOM
7:30 PM 3/16/16

ATTENDEES:

Deyst*	White	Caccavaro*	Kellar*	McKenna*
DeCoursey*	Wallach	Harmer*	Gibian*	
Tosti*	Foskett*	Bayer*	Duvadie*	
Russell*	Beck*	Jones*	Deshler*	
Franclemont	Howard*	Fanning*	Carman*	Turkall*

*Indicates present

VISITORS: School Superintendent Kathleen Bodie, APS CFO Diane Johnson, Assistant Superintendent Laura Chesson, School Committee Chair Paul Schlichtman, School Committee Vice Chair Jennifer Susse, School Committee Budget Chair Kirsi Allison-Ampe, School Committee Budget Subcommittee Member Bill Hayner, Len Kardon, Ted Peluso

MINUTES of 3/9/16 accepted as corrected. Unanimous.

BUD 21 EDUCATION: Bodie, using a handout (Ref 1) and supported by Johnson, presented the school budget. After introducing the school people & reviewing the budget process, she described the work of the School Enrollment Task Force. Bodie then broke the budget into 4 categories, General Ed \$36.3M, Sped 18.7M, Kindergarten Offset 0.97M, and the Growth Factor 0.93M for a total of \$57,001,333. She showed how the growth factor is computed. Bodie discussed her vision for the APS and priorities. The remainder of her presentation showed different aspects of the budget with effective use of graphs emphasizing recent growth and SPED. Bodie believes that the various interventions, which include tutoring and counseling, are reducing the growth of SPED relative to general ed. Members, noting that the SPED cost (which does not include the cost of intervention) is rising at less than 7% in recent years, asked where the surplus is being saved for years when the growth exceeds 7%. The Chair asked the Education SubCom to encourage the schools to request a transfer into the SPED Stabilization Fund. There was an extensive question & answer session.

VOTED \$57,001,333 Unanimous.

BUD 2b ELECTIONS: GenGov SubCom McKenna presented a revised election budget (Ref 2). He walked the committee through changes. He noted that state reimbursement is expected for the state elections.

VOTED \$142,650 Unanimous

PubWks SubCom Gibian recommended MWRA interest free loans for both ART 41 & ART 42.

ART 41 SEWERS: VOTED \$800,000 Unanimous

ART 42 WATER: VOTED \$1,100,000 Unanimous

ART 55 FREE CASH: The Chair recommended continuing the policy of past years.

VOTED accordingly to roll over (make no specific use of) ½ the free cash and to use the remaining half to reduce the tax rate. Unanimous

MM Tech: There was a brief discussion of the Minuteman school capital funding issue. If any member community town meeting votes no, the District will hold a special election. Minuteman Rep DeCoursey will keep the FinCom informed.

RESERVE FUND Balance \$1,174,445 of which \$200,000 is held for SPED if needed.

Peter Howard 3/17/16

Ref 1 APS FY 2017 Budget

Ref 2 Election Salaries & Expenses (Revised)

Arlington Public Schools

FY 2017 Budget

A Presentation To
The Arlington Finance Committee
March 16, 2016

Agenda

- ▶ School Committee Members
- ▶ Budget Development Process & Timeline
- ▶ FY16 Year-to-Date
- ▶ Major Discussion Points FY17
 - Enrollment
 - School Enrollment Task Force
- ▶ Into the Future
 - Technology Plan
 - Special Education & Interventions

Arlington School Committee

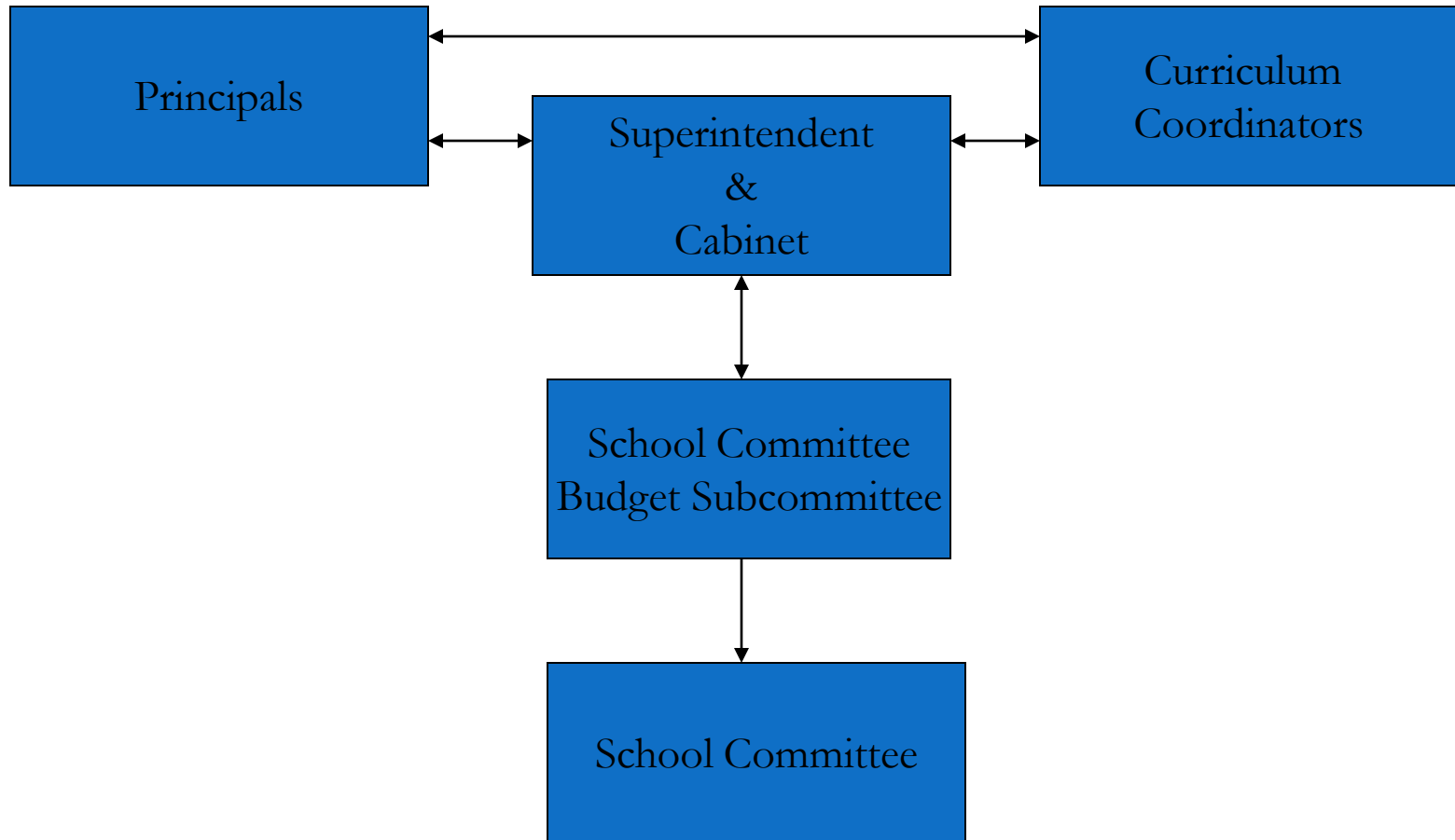
- ▶ Paul Schlichtman, *Chair*
- ▶ Jennifer Susse* , *Vice – Chair*
- ▶ Jeff Thielman, *Secretary*
- ▶ Kirsi C. Allison–Ampe* , *Budget Chair*
- ▶ William Hayner*
- ▶ Judson L. Pierce
- ▶ Cindy Starks

*Budget Subcommittee Member

APS Budget Development Timeline

- ▶ Spring – Establishment of SC Budget Subcommittee
- ▶ Summer through Winter – Administrative team meets
- ▶ Fall through Winter – Ongoing meetings between Cabinet & School Committee Budget Subcommittee help shape Superintendent's Budget
- ▶ February 11 – Superintendent's Proposed Budget presented to School Committee
- ▶ February 25 – Public hearing by School Committee
- ▶ March 10 – Second public hearing by School Committee, School Committee revises & approves School Committee Budget
- ▶ March 16 – Finance Committee hearing
- ▶ May – Arlington Public Schools Budget presented to Town Meeting with endorsement of Finance Committee

APS Budget Development Process



Arlington Public Schools

Participants in Budget Development Process

Principals

Kristin DeFrancisco, Hardy
Thad Dingman, Dallin
Karen Donato, Thompson
Michael Hanna, Stratton
Karen Hartley, Peirce
Matthew Janger, Arlington High
Mark McAneny, Bishop
Timothy Ruggere, Ottoson
Stephanie Zerchykov, Brackett

Cabinet

Kathleen Bodie, Superintendent
Laura Chesson, Assistant Superintendent
Diane Johnson, Chief Financial Officer
Julie Dunn, Director of Communications & Grants
Alison Elmer, Director of Special Education
Rob Spiegel, Human Resources Officer
David Good, Chief Technology Officer

Participants in Budget Development Process

Curriculum Coordinators

David Ardito – Visual Arts
Cindy Bouvier – Health & Wellness
Carla Bruzzese – English Language Learners
Matthew Coleman – Mathematics
Denton Conklin– Social Studies
Deb Perry – English Language Arts
Catherine Ritz – World Languages
Larry Weathers – Science

Technology

David Good – Chief Technology Officer

Budget Production Contributors

Claudia Bertoli – Webmaster
Julie Dunn –Director of Communications & Grants
Neile Emond – Purchasing
Connie Russell– School Accountant
Rick Iannelli – Transportation
Diane Johnson – CFO
Julia McLaughlin – Payroll

FY 16 Year to Date Results

- ▶ Stratton School construction will begin in June 2016 for completion by August 2017. Students will be housed on-site in temporary modular classrooms
- ▶ MSBA Board invited AHS on January 27 into the Eligibility Period. A commencement vote is expected on May 25
- ▶ Space Planning report, including an enrollment forecast, presented to the School Committee in September 2015. Enrollment forecast updated in December 2015. For more information, please see:
<http://www.arlington.k12.ma.us/administration/facilities/enrollment/pdfs/apsspaceplanningstudyreportsept2015.pdf>
- ▶ School Enrollment Task Force formed to address space needs highlighted by the study. For more information, please see:
<http://www.arlingtonma.gov/town-governance/all-boards-and-committees/school-enrollment-task-force>

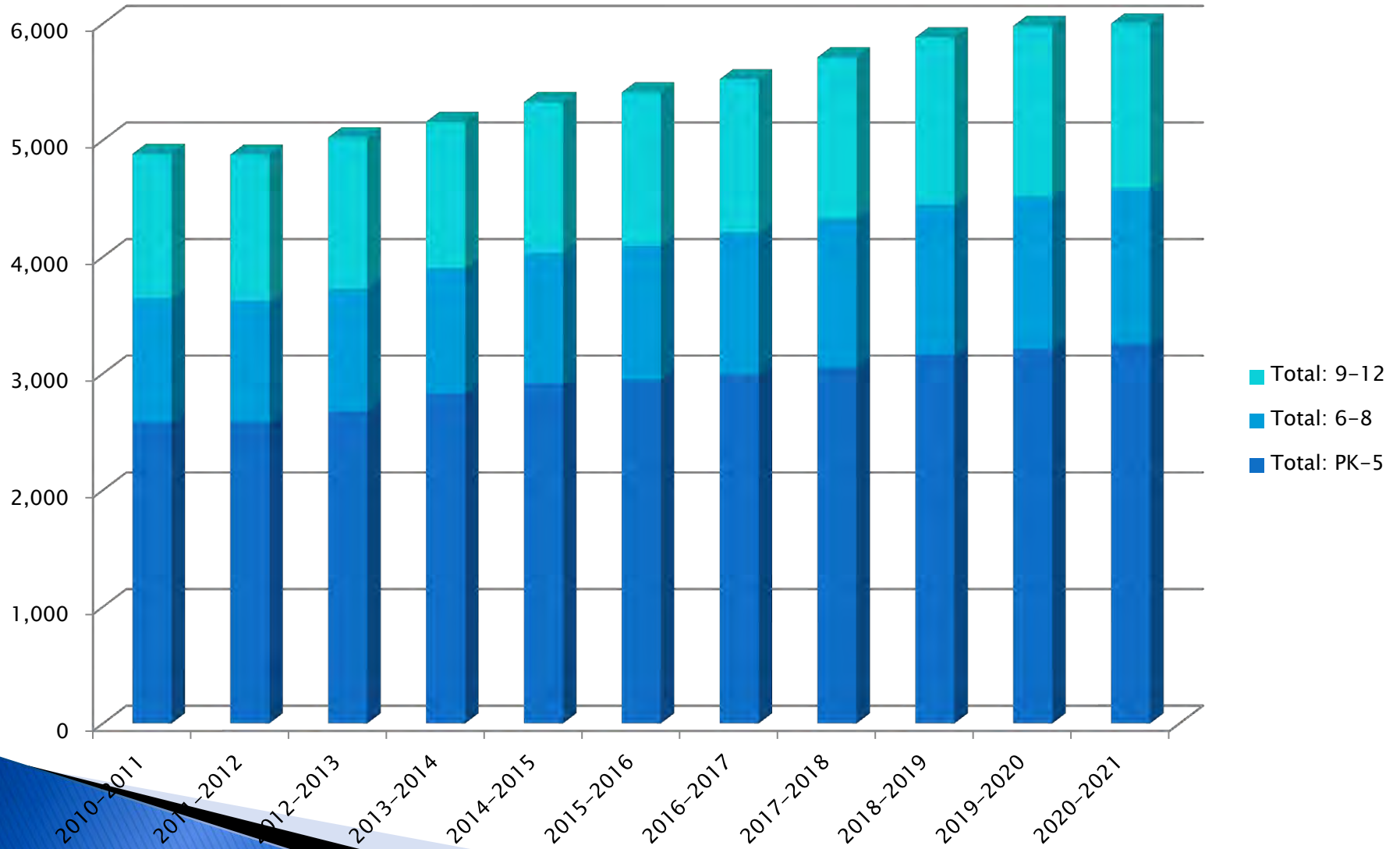
FY 16 Year to Date Results: Focus on Enrollment

- ▶ Enrollment has been increasing each year since FY13, resulting in 534 new students. Total enrollment for FY16 is 5,410
- ▶ School Department projections estimate an increase of 196 new students in FY17
 - If enrollment trends continue as projected, APS will reach 6,000 in FY20
- ▶ McKibben Demographic Research forecasts (December update) an increase of 121 students in FY17
 - If enrollment trends continue as forecast, APS will reach 6,000 in FY22*
 - *McKibben numbers do not include Arlington students in out-of-district placements

School Enrollment Task Force

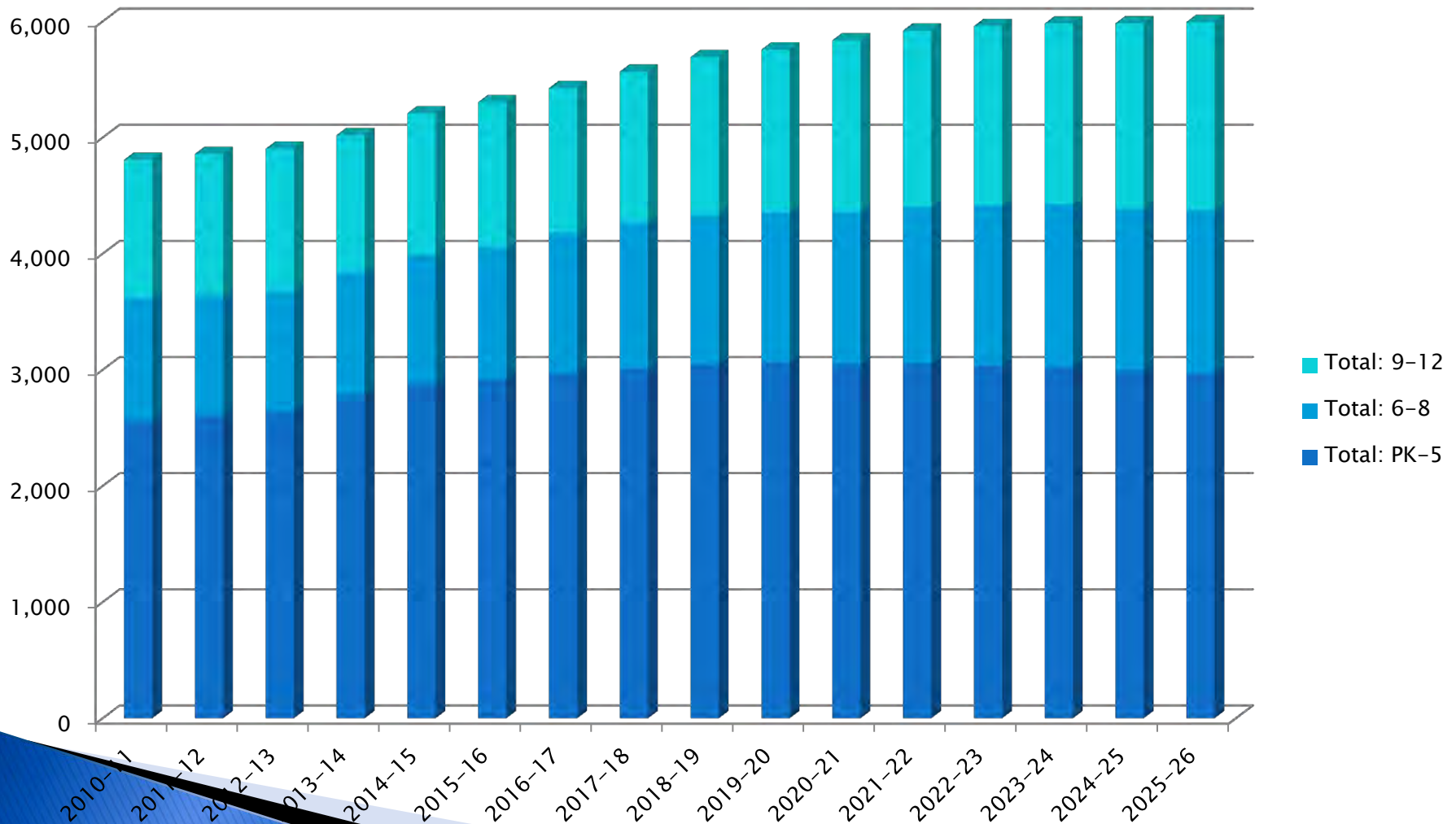
- ▶ Current thinking:
 - Proceed with the High School project in partnership with the Massachusetts School Building Authority
 - Evaluate the relative merits of addressing overcrowding at the Ottoson Middle School through further study of:
 - Addition to OMS in one of two possible locations
 - Gibbs school to APS service
 - Address enrollment increase at Thompson:
 - Temporary modular classrooms for the FY17 school year
 - Possible construction of a permanent addition ready for the start of the FY18 school year
 - Maintain watchful eye on evolving enrollment trends

Student Enrollment Projection (includes out of district placements)



Student Enrollment Forecast from McKibben Demographic Research

(does not include out of district placements)



Enrollment Growth & Fiscal Response

- ▶ Gratitude to Town of Arlington for recent adjustment to **Enrollment Factor** for APS in Town Appropriation
 - Enrollment growth greater than projected when 5 year plan approved
 - 534 new students in last three years
 - Previously 25% of per pupil cost for each additional enrollment from prior year
 - Now increased to 35% to better provide for budgetary impact of growth

Detail of FY17 Growth Factor

	FY 2016	FY 2017	\$ Increase	% Increase
General Education Costs	\$ 34,572,590	\$ 36,331,252	\$ 1,758,662	5.09%
Special Education Costs	\$ 17,501,455	\$ 18,726,557	\$ 1,225,102	7.00%
Kindergarten Fee Offset	\$ 970,000	\$ 970,000	\$ -	0.00%
Growth Factor	\$ 530,069	\$ 973,524	\$ 443,455	83.66%
TOTAL SCHOOL BUDGET	\$ 53,574,114	\$ 57,001,333	\$ 3,427,219	6.40%

Growth Factor Breakdown	
FY 16 Enrollment Growth	84
DESE PPC for Arlington	\$ 13,085
35% of PPC for Arlington	\$ 4,579.75
Growth Factor (35% PPC x 84)	\$ 384,699
FY13 - FY15 Enrollment Growth	450
10% of PPC for Arlington	\$ 1,308.50
Gap Funding	\$ 588,825
Total FY 17 Growth Factor	\$ 973,524

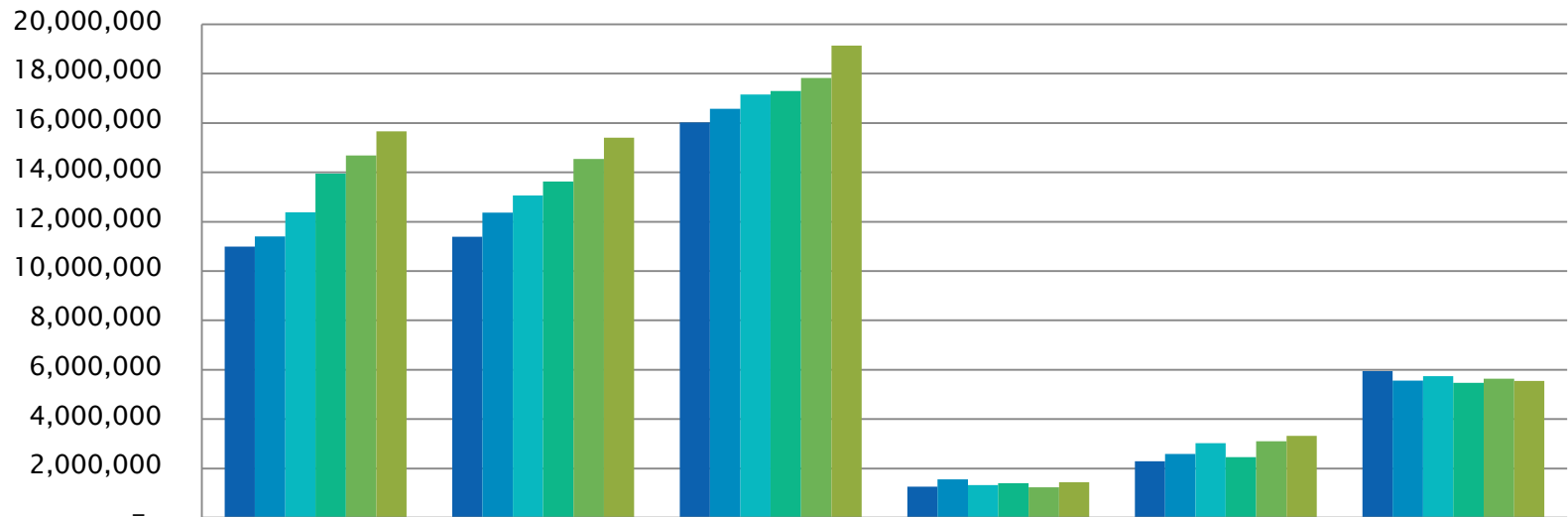
Vision for the Arlington Public Schools

- ▶ Every APS graduate will be ready for college, career and active citizenship
- ▶ APS will build staff capacity, fostering continuous improvement
- ▶ APS will provide a cost effective education supporting optimal teaching and learning
- ▶ In partnership with all town departments, APS will engage in effective collaboration and communication with all stakeholders

FY17 Budget Priorities

- ▶ Retention and compensation of faculty and staff
 - FY17 second year of new contracts
 - Additional 2% for staff outside of collective bargaining
- ▶ Enrollment growth & class size mitigation
 - OMS ½ cluster and specialists
 - 2 elementary teachers, 2 reserve teachers
 - AHS mathematics
- ▶ Support for high needs students
 - Elementary learning specialists
 - Elementary math coaching and intervention
 - OMS nurse and social worker
 - Co-taught math at AHS
- ▶ Essential curriculum materials & unfunded mandates
 - Common Core MA State Standards
 - K-8 curriculum materials

Six Year Comparison by Budget Transfer Categories



	Elementary	Secondary	Special Education	Curric. & Instr.	Admin	Other (IT, Facilities & Trans.)
FY12 Actuals	10,987,711	11,396,002	16,025,742	1,267,148	2,286,877	5,945,357
FY13 Actuals	11,405,627	12,362,453	16,573,020	1,557,114	2,591,696	5,554,045
FY14 Actuals	12,385,401	13,059,911	17,157,368	1,329,141	3,022,325	5,736,905
FY15 Actuals	13,954,506	13,625,144	17,292,858	1,404,711	2,460,418	5,473,043
FY16 Projected	14,683,090	14,544,334	17,818,927	1,238,742	3,108,421	5,636,793
FY17 Proposed	15,657,470	15,405,111	19,130,649	1,445,418	3,320,405	5,547,691

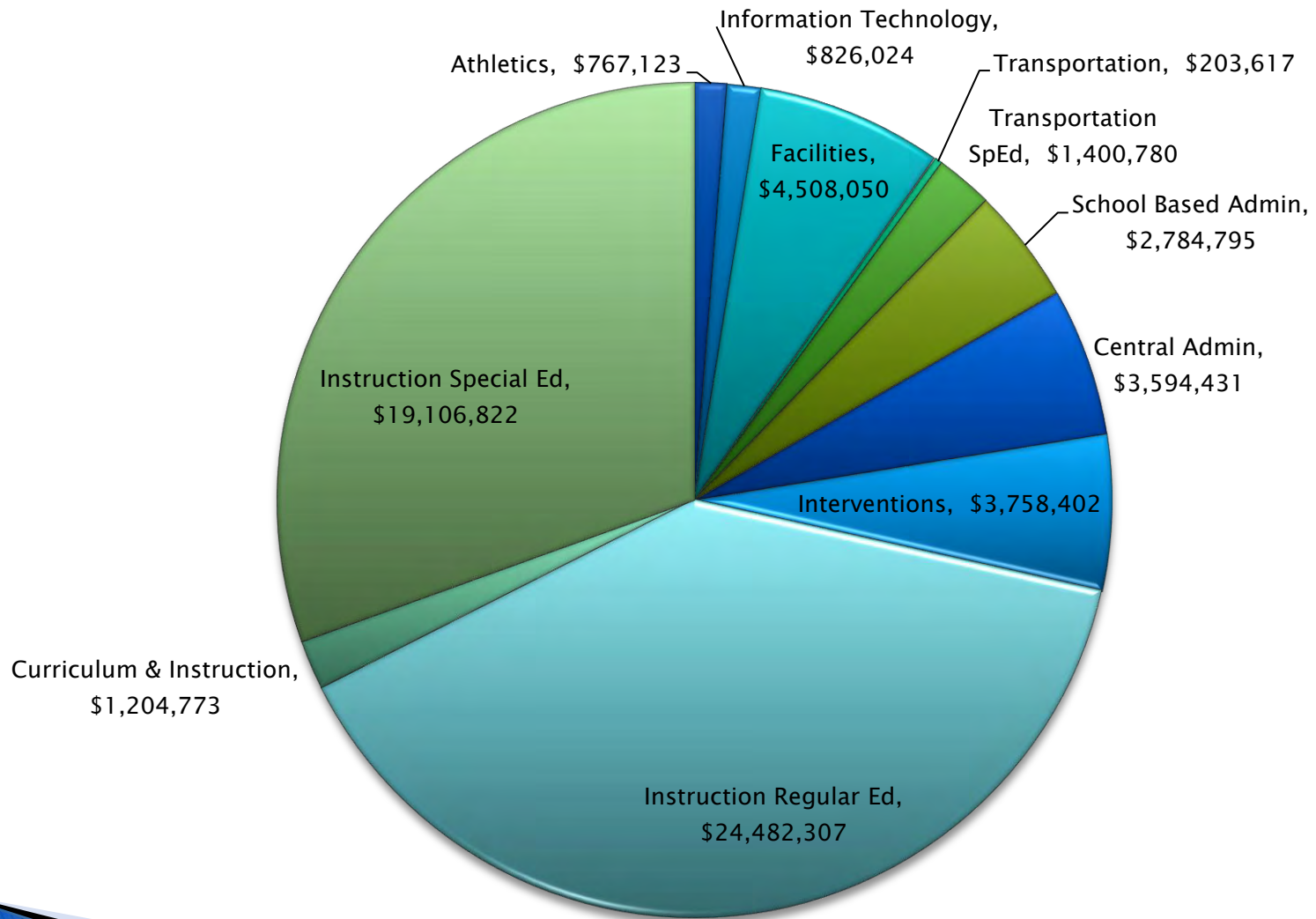
Summary of FY17 Proposed Budget Changes

▶ Net increase in Revenue	\$3,220,361
▶ Total Contractual/Salary Increases	\$1,691,084
▶ Total Proposed Increases	\$1,529,277
▶ Increases Desired but not Funded	\$2,354,358

For greater detail visit: FY17 Superintendent's Proposed Budget
Section 2 Superintendent's Budget Message

FY17 Proposed Budget Expense by Major Category

Total Budget \$62,637,124

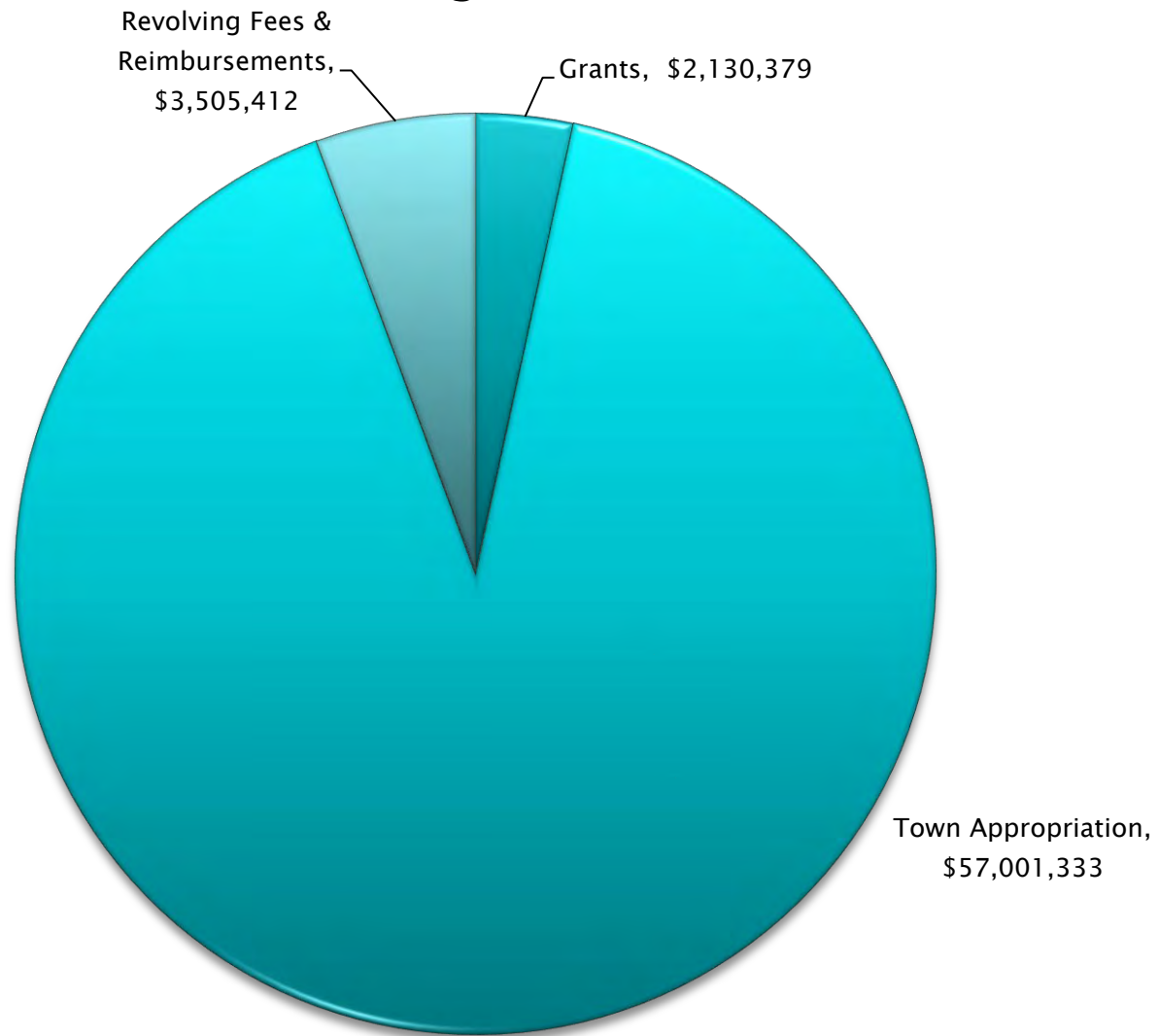


Funding the Vision

- ▶ FY17 revenues of \$62,637,124
 - up 5.4%, or \$3,220,361
 - 3.5% growth in General Education
 - 7% growth in Special Education
 - Level fund Kindergarten Fee offset
 - Enrollment Factor
- ▶ Key drivers
 - Town appropriation increase of \$3,427,219
 - Grants projected to decline \$322,153 (Kindergarten and Title 1)
 - Fees & reimbursements projected to increase \$115,295 (this includes use of \$250,000 prior year reserves)
 - FY16 Circuit Breaker payment of \$1,824,232 to be used in FY17

FY17 Proposed Budget Funding Summary

Total Funding \$62,637,124



Technology Plan Overarching Vision

It is our overall goal to provide students with an educational experience that enables them to:

- ▶ Work independently and collaboratively
- ▶ Analyze and synthesize multiple forms of evidence
- ▶ Use evidence to create robust arguments
- ▶ Present those arguments in oral, written, and digital form

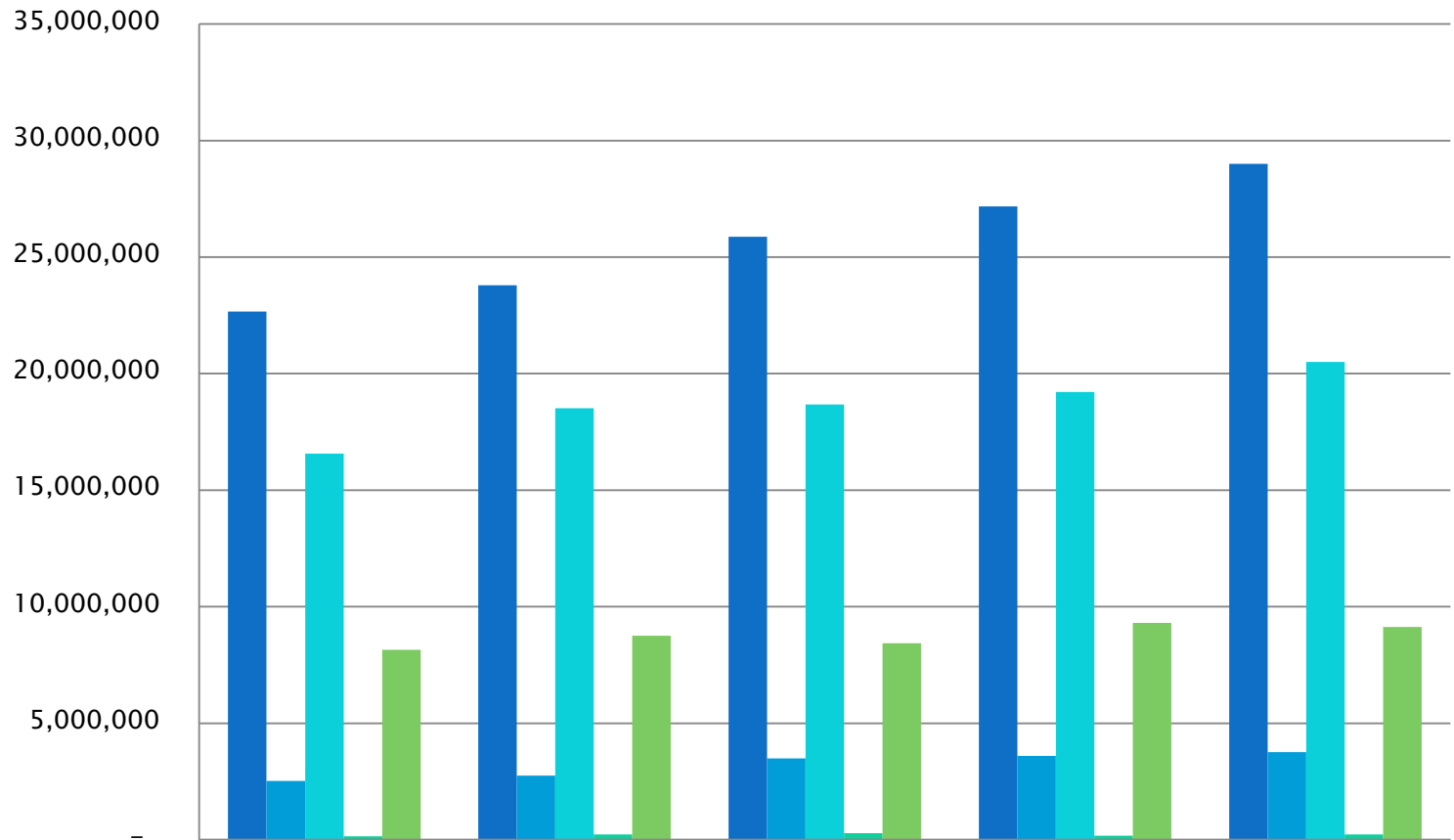
Technology Priorities for 2016 –2017

- MCAS 2.0 testing will require an all-digital format in 2019
- Students need access to technology in order to prepare for the online assessments – including MCAS, ACCESS testing for English Language Learners, national World Language exams
- Teachers need access for Educator Evaluation System
- 45% of assistive technology for special education students is five years or older – to be replaced in FY17
- Thompson one-to-one computing replacement began this year with 1 / 3 of devices replaced. Another 1 / 3 is planned for replacement in FY17 and remaining 1 / 3 in FY18

Arlington Special Education and Interventions

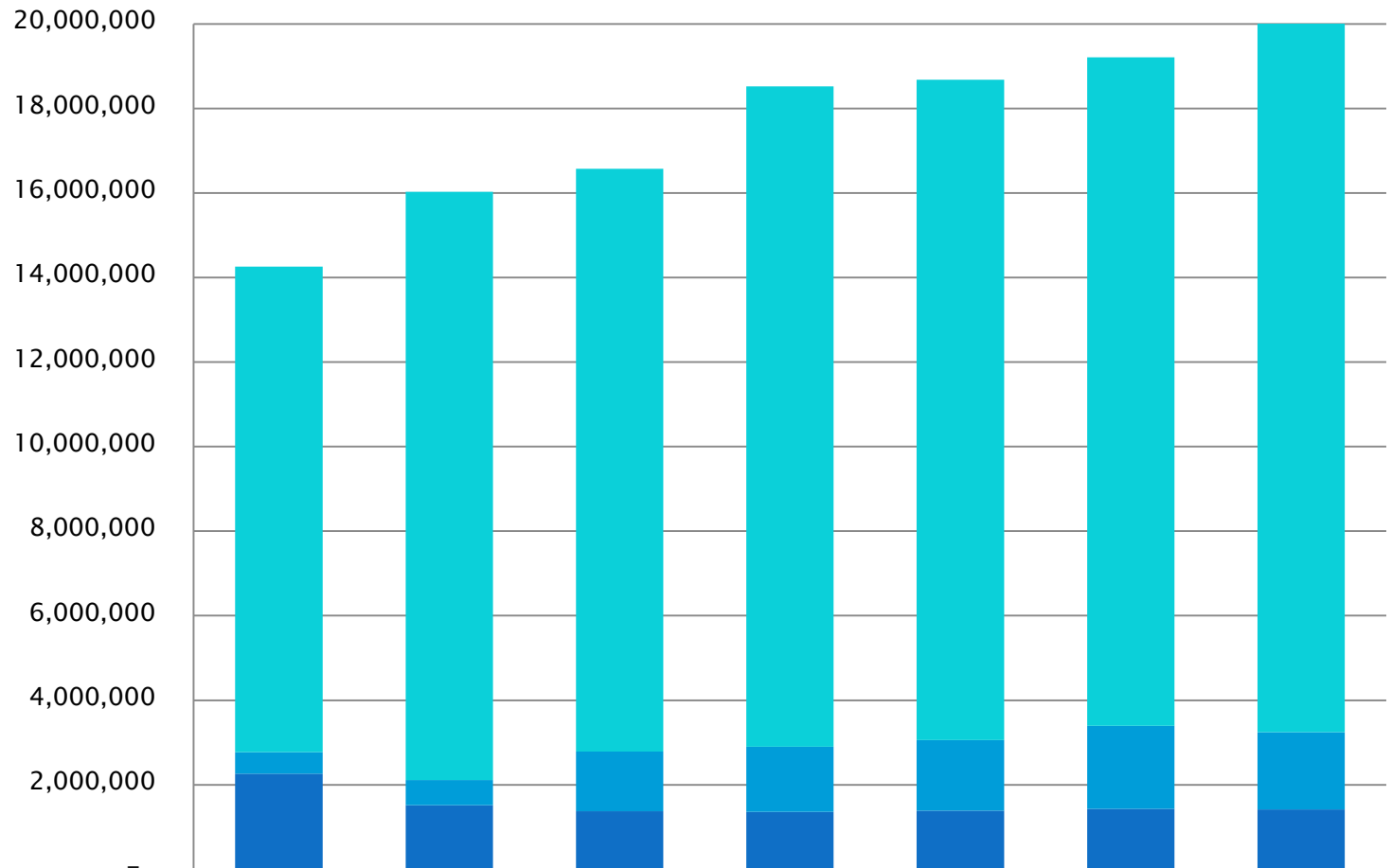
- ▶ Definition of Special Education costs in Arlington
 - Includes Special Education Grant funded costs, Legal and Transportation costs when directly supporting Special Education students
- ▶ Definition of Interventions in Arlington
 - Includes Math and Literacy RTI, Academic Challenge & Enrichment, Guidance
 - Supports both General Education and Special Education students
- ▶ Why are both Special Education and Interventions necessary?
 - Special Education legally mandated for eligible students
 - Interventions reach students who are struggling but not necessarily eligible for Special Education services
- ▶ **English Language Learners (ELL) services transitioning from state recommendations to state mandates**

Five Year Comparison Showing Interventions Expense



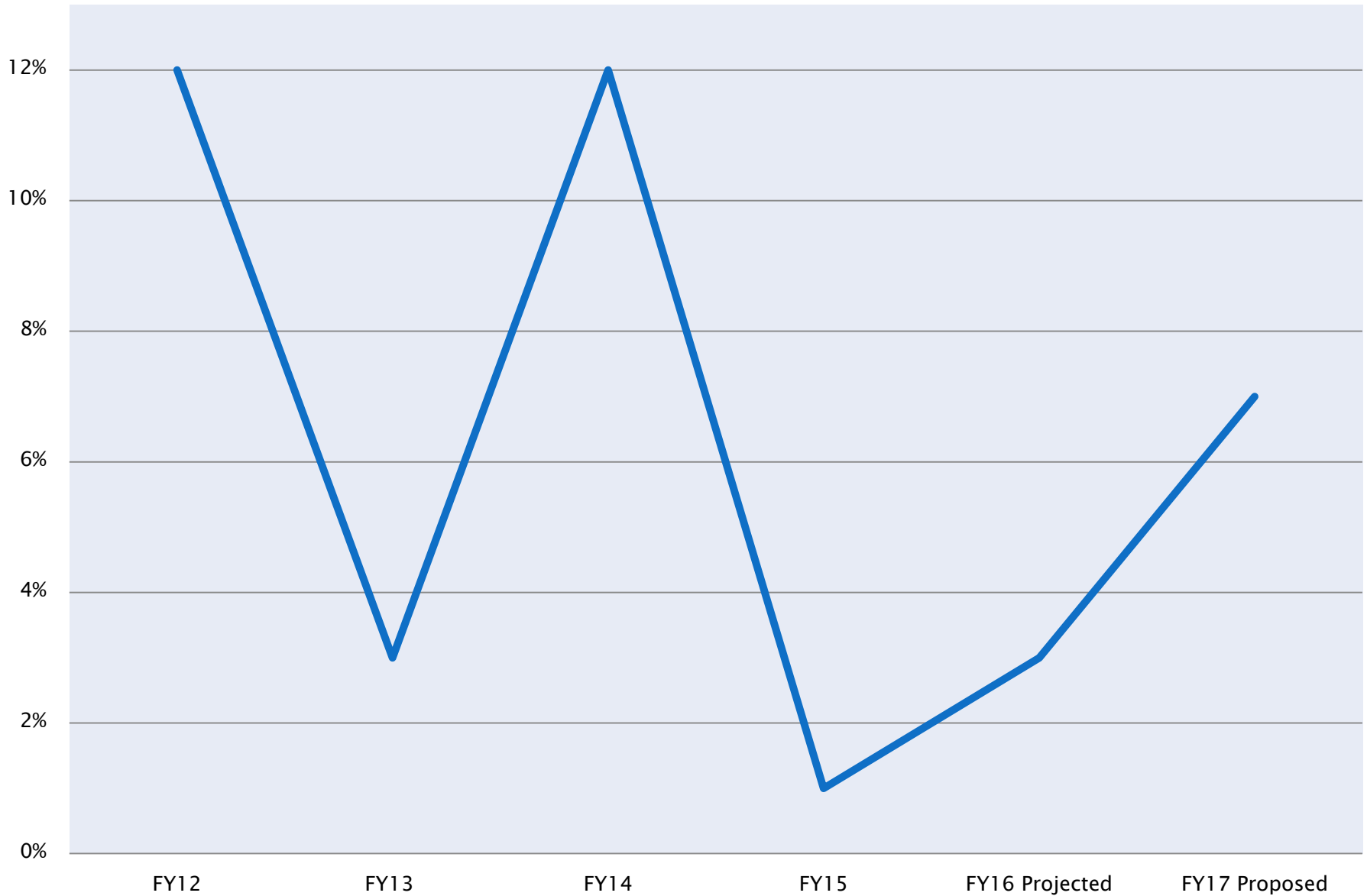
	FY13 Actuals	FY14 Actuals	FY15 Actual Expense	FY16 Projected	FY17 Proposed
General Education	22,660,897	23,793,138	25,870,060	27,180,814	29,006,748
Interventions	2,530,082	2,755,443	3,498,786	3,602,560	3,758,402
Special Education	16,573,020	18,518,189	18,677,586	19,210,602	20,507,602
Direct Professional Development	149,719	225,872	282,206	176,562	232,250
Admin & Infrastructure	8,145,741	8,759,230	8,435,652	9,309,649	9,132,122

Special Education Expense by Funding Source



	FY11 Actual	FY12 Actual	FY13 Actual	FY14 Actual	FY15 Actual	FY16 Projection	FY17 Budget
Portion SpEd Exp Funded by Town Appropriation	11,485,164	13,912,095	13,785,635	15,617,823	15,621,920	15,814,455	17,262,835
Circuit Breaker	505,411	598,011	1,410,471	1,536,592	1,666,231	1,961,263	1,824,232
SpEd Grants Total	2,265,670	1,514,666	1,376,914	1,363,774	1,389,435	1,434,884	1,420,535

Special Education Percentage Growth from Prior Year



Action Requested

- ▶ The Arlington School Committee respectfully requests your approval of the FY17 Budget voted by School Committee on March 10, 2016

	2014 Actual	2013 Actual	2010 Budget	Request	Change 2010-2014	Percent Change 2010-2014
0116281 ELECTION SALARIES						
5100 SALARIES & WAGES	33,008	38,567	28,220	44,430	16,210	57.44%
0116281 ELECTION SALARIES	33,008	38,567	28,220	44,430	16,210	57.44%
0116282 ELECTION EXPENSES						
5208 RENTAL OF BUILDINGS	170	510	340	510	170	50.00%
5219 ELECTION OFFICERS (POLLWORKERS) SALARIES	28,961	35,494	37,740	56,610	18,870	50.00%
5221 ELECTRONIC VOTING EQUIPMENT	7,161	8,905	8,600	8,600	-	0.00%
5223 OFFICE SUPPLIES	5,487	5,609	11,860	22,500	10,640	89.71%
5236 OTHER PURCHASED SERVICES	12,219	15,090	10,000	10,000	0	-
EARLY VOTING					(1,000)	-100.00%
5299 OTHERWISE UNCLASSIFIED	2,499	800	1,000	-		
0116282 ELECTION EXPENSES	56,497	66,408	59,540	98,220	38,680	64.96%
ELECTION TOTAL	89,505	104,975	87,760	142,650	54,890	62.55%

Ref 2